



Dear Parents and carers

22nd May 2020

Re: Consultation period for time changes from September

I am writing to inform you that the consultation period for the proposed changes to the structure of the school day at St Matthew's RC High School closed on the 15th May 2020.

I would like to thank all parents and carers for your responses to the proposal. All responses were considered throughout the consultation period. A final decision was made by the IEB yesterday 21st May 2020 to change the school day times in line with the proposal with effective from 1st September 2020.

To recap my reasons for the changes are as follows:

- Current arrangements for the beginning of the day (Form Time and Assembly) often run over into lesson 1. This results in learning time being lost, which I would like to prevent.
- Current arrangements for lunchtime are not adequate given our growing number of students. In some cases, students do not have sufficient time to eat their lunch and return to lessons on time. Again, this can result in learning time being lost, which I am keen to prevent.

In order to facilitate these changes, my proposals are as follows:

- To keep the start of the day the same (currently 8.30am)
- To extend Form/Assembly time to 9am (currently 8.50am)
- To extend lunchtime to 45 minutes (currently 35 mins)
- To extend the school day to finish at 3pm (currently 2.40pm)

I have attached the new timings of the day which will begin from September 2020 for your reference. (Appendix 1).

The information in this letter has also been sent to Transport for Greater Manchester, Manchester City Council and Salford Diocese, along with our main feeder primary schools.

Thank you again for your continued support.

Yours sincerely

Mrs H Murden
Headteacher

Appendix 1 – Timings for the school day, as of 1st September 2020

Start of the School Day	8.30am
Form time/Assembly	8.30am – 9.00am
Lesson 1	9.00am – 10.00am
Lesson 2	10.00am – 11.00am
Break	11.00am – 11.15am
Lesson 3	11.15am – 12.15pm
Lesson 4	12.15pm – 1.15pm
Lunch	1.15pm – 2.00pm
Lesson 5	2.00pm – 3.00pm