



August 2020

Dear parents and carers,

I would like to introduce myself as the newly appointed Deputy Headteacher at St. Matthew's Roman Catholic High School (SMRCHS). My name is Mr. Passarello and I bring twenty years of experience working in the Catholic sector in the North West to the role. I am very excited about joining this rapidly improving Catholic High School.

My role will include leading the pastoral systems at SMRCHS in order to enhance effective teaching and learning on a daily basis.

As students return from the summer break, I would like to set out some changes we have made to our behaviour for learning system, that will allow all students to meet the expectations from Mrs. Murden:

- Respect your learning
- Respect the learning of others
- Respect anything that an adult reasonable asks you to do

The process outlined below will be explained to all students when they come back to school and will begin straight away. I ask for your support as we work with our students to continue to bring the highest standards to St. Matthew's. It is important to note that the consequence system will be applied inside the classroom, between lessons and during break and lunch.

- Our staff will continue to use the 'Choice, Chance and Consequence' system in all classrooms. Where students are not meeting our expectations, they will initially be given a C1 'Choice' prompt. This is a reminder to them, to make the correct choice to change their actions so that they meet our expectations.
- A C2 'Chance' will be issued as a second, and final, warning for off-task behaviour both inside and outside of classrooms. This will be officially recorded on our central system and a tally of behaviour points will be monitored daily. A teacher sanction and restorative conversation will follow a C2.
- If a student continues to not meet expectations a C3 'Consequence' will be issued. The Subject Leader of the department concerned will remove a student from the learning environment before involving a senior member of staff. **Any C3 issued before 1:30pm will be followed up with an immediate afterschool detention of 30 minutes on the same day.** The office will text parents/carers to update you, so it is essential that we have up-to-date mobile contact numbers for every child.
- A C4 is the most serious sanction at SMRCHS and can only be issued by the Senior Leadership Team. A consequence of a parental meeting and period of exclusion will follow a C4 with a referral to our SEND team who can assess the needs of each child

To celebrate the individual and collective achievements of students we will launch a comprehensive and enhanced rewards programme early in the autumn term, details of which will be shared soon.

If you have any concerns or questions about this amended process, please contact your child's Form tutor in the first instance.

I look forward to working with you in partnership and we continue to accelerate our journey to Catholic excellence.

Yours sincerely,

A. Passarello

Mr A. Passarello
Deputy Headteacher